WCCFL 20 Style Sheet: LaTeX example

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1. Introduction

We need one copy of your paper, single-sided, on 8.5” x 11” white paper. The paper should be laser-printed.

There is a one-page example in Acrobat (pdf) format of how your paper should look included on this web site.[1] Please compare it to how your paper actually looks before you mail in your paper. Important: Don’t use the shrink-to-fit or fit-to-page option when printing the pdf file, or the page will print out at a reduced size. The text block should be 4.25 inches across at its widest point.

2. Page limit

The general page limit is 14 pages, including appendices and references. Don’t feel obliged to use all the allotted pages, but definitely do not exceed the limit.

3. Note on A4 paper

A4 paper is an acceptable substitute for 8.5” x 11” paper. However, you must do the document layout on the computer for printing on 8.5” x 11” (US Letter) paper, and simply print the final document onto A4 paper. That way the text block will be the correct size, even though the margins will wind up being different on your printout.

4. Title and author

Use the following commands to set the title and first page:

- `\title{}` to set the title of the paper. For the title, capitalize the first word, and then capitalize all words except determiners (the, a, an), conjunctions (and, or, if, because), and prepositions (about, through, etc.). Using `\thanks{}` in the title produces a footnote on the first page, marked with a star.

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* For those that like LaTeX. Report problems and suggestions to Cascadilla press or `jamtrup@att.net`.

1. Since this is a paper and not a website, the link has vanished. . .

 WCCFL 20 Proceedings,
ed. K. Megerdoomian and L.A. Bar-el, pp. 101–104. Somerville, MA: Cascadilla Press.

- `\author{}` contains the author name(s).
- `\affiliation{}` produces the affiliation(s) of the author(s). Do not include your department within the affiliation.
- `header{}` is used to set the name(s) of the author(s) in the running header.
- `\cpauthor{}` is used to set the name(s) of the author(s) in the copyright notice.
- `\frompage{}` and `\topage{}` contain the page range for your paper. For the initial submission, start the page range on page 101, and change it once you get the final range of pages from Cascadilla press.

5. Line spacing, indents, and justification

Text will be single-spaced. Each paragraph (even the first one in a section) is indented 0.25 inch. Words from examples referred to in the text should be in *italics* (this applies to such words in the title as well). Skip a line between text and examples (the `exam` environment does that for you). Examples should not be indented. Text, footnotes, and references are fully justified. Section headings, examples, and the title and author lines are left-justified.

6. Footnotes

Footnotes should only be content notes, not reference notes.

7. Figures, tables, and appendices

Figures and tables should be placed in their intended position in the paper, not at the end of the paper (use `\begin{table}[htbp]` if you use floats). You are preparing the actual paper which will be published, so you need to make the paper look exactly as you want the reader to see it.

Appendices should be placed before the references section, so that references are the last item in the paper. It helps readers figure out where each paper ends if references are always the last item. Appendices do not need to start on new pages.

8. References

You can use any common format for the references, as long as you don't switch from one format to another in the middle. We ask you to make one exception to whatever standard format you use: please include full first names for authors who use first names. This makes it easier for readers to find your references.

We provide a bibligraphy that is a modified version of `fullname.sty`. Use `\usepackage{wccflbib}` in the preamble and `\bibliographystyle{wccfl}` for the bibliography.

9. Font and font sizes

The font should be Times or Times New Roman 10-point in the main text (this sample uses `\usepackage{times}` in the preamble).

All blank lines are 10-point, except for blank lines directly between section and subsection headings and blank lines within clusters of examples where you want to save some space. Those blank lines should be 5-point. You can use

```
\section{Empty sections}
\vspace*{-2.5ex}\vspace*{5pt}
\subsection{Deadline}
```

to achieve this effect.

If you absolutely cannot use Times or Times New Roman, you should use something of an equivalent size. (Note: Times is available for TeX; if you don't know how to get it, ask your local computer guru to help.) The proceedings look much better if all the papers have a consistent appearance.

For any other fonts used in the paper, such as phonetic fonts, you should make sure that you have purchased the font if it isn't freeware, and that there is no restriction on embedding the font. When we produce the pdf files, we cannot use fonts which do not allow themselves to be embedded. TrueType fonts do not work well in pdf files and some readers may have trouble printing pdf files which include TrueType fonts, so please use PostScript fonts instead if you have a choice.

10. Page numbers and running headers

Running headers are put on each page except the first page. Odd pages use the last name(s) of the author(s) as header.

For two authors, use "and" (not "&") between the last names. For three or more authors, use commas after every name: "Name1, Name2, and Name3". If there are too many authors to fit in the header without running into the page number, use just the first author's last name followed by "et al.".

Start your page numbers at page 101. Once we have all the papers, we'll tell you what to change the page numbers to.

11. Copyright notice on the first page

On the first page, a copyright notice appears. It uses `\cpauthor{}` for its author information.

12. Some examples

Every paragraph should be indented a quarter inch (not a half inch), fully justified, with examples whenever you want. We included a slightly modified version of Covington's macros that you may use by including `\usepackage{ling}` in the preamble. Here is what produces:

(1) a. Example example. (all text, examples, etc. in 10 point)
Gloss gloss
'Translation.

b. Example etc. Make sure diagrams and pictures do not extend beyond the margins of the page. Also remember that reproductions are often not as crisp as the originals, so make sure diagrams do not contain absurdly small type or

13. Citations

Three different kinds of citations are supported in `wccflbib.sty`: Standard citations (Chomsky, 1981), short citations that only contain the year (1981), and citations in running text when you want to mention Chomsky (1981). We also want to cite Miscellaneous (1995).

14. Empty sections

14.1. Deadline

Papers must be received by the deadline.

References

Chomsky, Noam. 1981. *Lectures on Government and Binding*. Dordrecht: Foris.
Miscellaneous, Edward. 1995. An Article in a Renowned Journal: Why Johnny Cant Come Up with Better Titles. *Journal*, 19:38–125.